

GUN PERMIT APPLICATION PROCESS

The Greenwood Police Department will accept gun permit applications Mon.-Fri from 8am to 5pm except on Holidays. To apply for a gun permit you must appear in person and be a resident within the corporate boundaries of the City of Greenwood. If you reside outside the corporate boundaries of Greenwood you will need to contact the law enforcement agency which serves the area in which you reside.

Indiana law states only a proper person may be licensed to carry a handgun. A proper person is defined as a person who does not:

- Have a conviction for resisting law enforcement within five years before the person applies for a license
- Have a conviction for a crime for which he could have been sentenced for more than one year
- Is not prohibited by a court order from possessing a handgun
- Have a record of being an alcohol abuser, meaning one who has had two or more alcohol related offenses, any one of which resulted in a conviction by the court or treatment in an alcohol abuse facility within three years prior to the date of application. Have a record of being a drug abuser, meaning one who has had two or more violations of Dealing in Cocaine, Dealing in Narcotics, or Dealing in a Schedule I, II, III, IV, or V Controlled Substance, any of which resulted in conviction by a court or treatment in a drug abuse facility within the last five years prior to the date of application.
- Have documented evidence which would give rise to a reasonable belief that he/she has a propensity for violent or emotionally unstable conduct.
- Make a false statement of material fact on his/her application or have a conviction of any crime involving an inability to safely handle a handgun.
- Have a conviction for violations of the provisions of IC 35-47 (Regulation of Weapons and Instruments of Violence) within the last five years of the date of application.
- Have an adjudication as a delinquent child for an act that would be a felony if committed by an adult, if the person applying for a license or permit under this chapter is less than twenty three years of age.
- A person who has been convicted of Domestic Battery may not possess or carry a handgun in any vehicle, on or about the person's body, in the person's dwelling, or on the person's property or fixed place of business.

At the time you submit your application, you will be required to have the following:

- A. Cash, money order or certified check payable to the Greenwood Police Department. (Please see fee schedule for Local Fees)

- B. A money order made payable to the State of Indiana to send in with your application in the envelope provided. (Please see fee schedule for State Fees)
- C. Provided envelope must be stamped with at least \$1.00 postage per application.

FEE SCHEDULE

<u>License Type</u>	<u>Local Fee</u>	<u>State Fee</u>
Personal Protection (4 yr.)	\$10/\$5 Refundable*	\$30
Hunting and Target (4 yr.)	\$10/\$5 Refundable*	\$5
Lifetime Hunting and Target (No currant valid license)	\$50/\$30 Refundable*	\$25
Lifetime Hunting and Target (Currant Valid License)	\$40/\$30 Refundable*	\$20
Lifetime Personal Protection (No currant License)	\$50/\$30 Refundable*	\$75
Lifetime Personal Protection (Currant Valid License)	\$40/\$30 Refundable*	\$60
Retired Law Enforcement Officer	Not Provided in Law	Exempt
Correction Officer	Not Provided in Law	Exempt
Firearms Dealer	Not Provided in Law	Exempt

*A portion of the local fee is refundable if a license is not issued. The entire state fee is refundable if no license is issued.

Upon arrival to the police station, an officer will provide you with a State of Indiana gun permit application for completion. Additionally, a set of fingerprints will be obtained from the applicant at the time of submission. The application, fingerprint card, and payments will then be sent to the Indiana State Police Firearms Licensing Section for processing. Processing can take anywhere from 4 to 6 weeks.